

WHS Inspections



How confident are you that you meet compliance?

Safety Inspections

The new Work Health and Safety legislation places general health and safety duties on organisations, officers of organisations, management and workers. These duties require the duty holder to ensure health and safety, so far as is reasonably practicable, by eliminating risks to health and safety.

For many, this creates a challenge as often we don't know where we are non-compliant. Unless you have a health and safety professional on staff, advising you of where the organisation needs to improve, how do you really know if you're making the grade or not?

Engage Total Management and Training to undertake a WHS Inspection on your business or operation, and we will work with you to identify hazards and manage the risks to your workers and/or clients; as required by regulation, codes of practice, or by application of the risk management process. Our service is based not only on informing you of what the issues are, but also of recommending and prioritising the required actions.

Scope of Inspection

The scope of the inspection will include:

- ◆ Establishing the level of compliance with Queensland work health and safety legislation relevant to the operation, including regulations and relevant codes of practice
- ◆ A survey of the physical workplace to sample the conditions and practices
- ◆ Identification of any training, information, instruction and supervision required in relation to the operation
- ◆ Policies and procedures, systems and processes involving operations and human resources relevant to WHS compliance

Please note inspection of policies, procedures, work practices, etc. is to establish organisational compliance. The inspection does not include document review for the purposes of suitability, ease of implementation or whether the procedure or practice is fit for purpose.

Inspection Methodology

During the on-site inspection, the consultant will survey the prevailing work practices and workplace environment and review WHS management documentation if it is available.

To ensure full co-operation from workers and management, they should be notified in advance of the purpose of the inspection.

Investment:

**starting from
\$720.00 (plus GST)***

**this starting price provides
for 2 hours onsite, and 2
hours for report writing for a
small, single site operation*

*Note the pricing is
dependent on the size and
complexity of the
organisation*

Benefits:

- ▶ Evaluation of compliance
- ▶ Knowledge of risks and exposure
- ▶ Prioritised action plan
- ▶ Access and support from qualified consultants
- ▶ Peace of mind



At the conclusion of the inspection a report will be provided including any recommendations.

Where an issue is identified which poses an immediate threat to the health and safety of persons at the workplace, this will be reported immediately to the management so appropriate action may be taken.

Additional Services

We also offer a wide range of additional services which may be utilised for additional fees. These services include PQC audits, fire safety audits, construction work management plans, plant and risk assessments, production of SWMS, quality management, enforceable undertakings, accident investigations and general consultancy services.

In all instances where additional services are required, a quote will be provided detailing the fees involved. Please browse through the items on our website www.totalmantra.com.au.

Training Services

In addition to the above, we are also able to provide accredited training through our registered training organisation, Total Management and Training. Training available includes short courses such as asbestos removal, confined space entry, hazardous substances, working at heights and test and tag, health and safety reps, through to full qualifications in work health and safety, business, training and allied health.

Details of all training courses and our [public calendar](#) are available on our website.

*Investment

The starting price is based on a small, single site organisation. Please note this cost does not include travelling costs and expenses. As the hours involved in the provision of these services are dependent on the size and complexity of the organisation, the location and number of sites, and the type of industry, a formal quote will be provided prior to commencement of any services.

Travelling Costs and Expenses

Where we have to travel outside the immediate Cairns area, additional costs will be applicable. Any airfares, travel, accommodation and meals incurred in the provision of this consultancy will be on-charged. Mileage will be charged at 80¢ (plus GST) per kilometre and traveling time will be charged at our standard consultancy rates. Details of these costs will be included in the quote.

How do I make this happen?

Contact our office to speak with one of our consultants who will be able to answer any questions you may have, and provide you with a formal quotation for a WHS Inspection.

Tel: 07 4051 6357 or email office@totalmantra.com.au

